

Harvest and Field Sanitation Action Plan

Date: _____ Reviewer: _____ Field or Commodity: _____

Management Area	Best Practice	Minor Adjustment	Concerns Exist	Prioritize Changes Here	Your Plans to Reduce Risks			
					Action for Improvement	Person Responsible	Estimated Cost	Target Date
Grading and quality during harvest of crops								
Washing and sanitation of harvest aids (e.g. knives, aprons, containers)								
Washing and sanitation of field packing equipment and machinery								
Handwashing practices of field workers								
Quality of gloves used in the field								

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Loading large bins in the field								
Cleaning and sanitation of containers used for harvest, packing and shipping								
Storage of containers used for packing produce								
Soil removal from produce and bins in the field, to prevent contaminating wash water or other loads of produce								
Record keeping								